



Vice President for Programs *Flexible Location*

About Sacred Spaces:

Sacred Spaces is a fast-growing, two-year-old start-up that works to build healthy Jewish communities by partnering with Jewish institutions to prevent and respond to sexual abuse and other abuses of power. As an organization, we are also committed to creating sacred spaces in our internal operations, fostering a workplace environment that models transparency and accountability with direct and regular feedback loops, clear goal-setting, and a culture of gratitude and improvement. We recognize that our work is possible because of the contributions of our incredible team and so we invest in their professional development, providing ample opportunities for on-the-ground learning, mentorship, and meaningful involvement in organizational decision-making. More information on our internal guiding principles can be found at: www.JewishSacredSpaces.org.

Job Description & Responsibilities

The Vice President for Programs (VPP) will be responsible for the programmatic success of Sacred Spaces ensuring program development and delivery, staff management and development, and quality control and evaluation. Guided by Sacred Spaces' business plan, the VPP will build and oversee an impactful, unique, and financially sustainable portfolio of programs and services that meet demonstrated community needs while also generating revenue and meeting budget targets. In the initial years, the VPP will execute many of the consulting and training projects together with current staff until the organization can scale to hire additional consulting and training staff.

The VPP reports to the Executive Vice President and participates in top-level management conversations. This is an exciting opportunity for an expert in the field of abuse prevention and response, who is experienced in growing programs, who thrives in a start-up culture and is interested in joining with innovative professionals as they work to create large-scale change in the Jewish community.

Program and Service Development

- Plan, develop and implement a portfolio of high performing, revenue generating programs and services¹ that reflect organizational priorities and fulfill the business plan.
- Pilot, execute, and refine program and service models in the initial years.
- Oversee public education campaigns—and a Public Education Associate—that aim to educate the broadest network of community nonprofits on issues of abuse.
- Set program goals and regularly assess the success and sustainability of programs.
- Anticipate and be responsive to client needs and requests.
- In conversation with the President, and with support from the Vice President for Development and Communications, market Sacred Spaces programs and services to targeted sectors to grow the client base and achieve widespread impact.
- Hire, train and supervise staff to facilitate programs and services for an expanding client base.

¹ Programs and services to be developed or expanded include: Case Consultations, Policy Development, Assessments, and In-Person and Online Trainings.

- Work with the Executive Vice President (EVP) to create an annual department budget that reflects programmatic and organizational priorities and monitor program budgets ensuring that they utilize financial resources productively.
- Identify potential revenue opportunities, including philanthropy, and work with colleagues to maximize them.
- Ensure that data collection and program assessment achieve intended outcomes and reflect reporting requirements.

As part of the senior management team:

- Play a key role in implementing the business plan; and building, strengthening, and leading a dynamic and innovative team of program and service providers.
- Remain current with and contribute to developments and research in the field, participate in professional conferences and other convenings, and be a strong voice in the field for Sacred Spaces.
- Perform other related duties as required or directed.

Qualifications and Skills of Ideal Candidate:

- Extensive, deep expertise in abuse prevention and response.
- Master’s degree required; Doctoral degree in relevant field preferred.
- At least seven years of experience managing relevant programs and professionals in the nonprofit sector, preferably with some experience in a start-up or scale-up environment.
- Solid business development background with demonstrated success developing and evaluating program models and selecting and successfully operationalizing innovative programs.
- Excellent verbal and written communication skills with exceptional attention to detail. Strong project management skills managing complex, multifaceted projects resulting in measurable successes and program growth.
- Strength in hiring, recruiting, managing, developing, coaching, and retaining individuals and teams.
- Experience in a Jewish communal organization and/or knowledge of the North American Jewish community is a plus.
- Willingness to travel with some regularity within the U.S.
- Personal qualities of integrity, credibility, humility, and collaboration, and a commitment to, and passion for, the mission.

Salary Range: \$85,000 - \$120,000, commensurate with experience.

Application Process:

Please send an email with the subject “Vice President for Programs” including resume and cover letter to Jobs@JewishSacredSpaces.org by November 15th. Due to high volume, only candidates selected for an interview will be contacted.